**MEN’S ASSISTANT BASKETBALL COACH**

**(PART TIME)**

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**GRIFFIN CAMPUS**

**MINIMUM QUALIFICATIONS:**

A Bachelor’s degree from an accredited college or university in an appropriate area of specialization OR Two (2) years coaching and program specific skills substantiated by training and/or work experience.

**RESPONSIBILITIES**:

• Assist the Head Men's Basketball Coach in coaching technical college students in accordance with National Junior College Athletic Association (NJCAA) and with Georgia Collegiate Athletic Association (GCAA)regulations and guidelines.

• Support the planning and implementation of recruitment activities to attract prospective student athletes.

• Organize and conduct individual and small group practices as directed by the Head Coach.

• Provide constructive feedback to student-athletes on performance strengths and areas for improvement.

• Assist in the development and execution of game strategies.

• Assist in scouting opponents and recruiting prospective student-athletes

• Promote and uphold the philosophy and values of the NJCAA athletic program.

• Supervise student-athletes during practices, games, and travel to ensure safety and accountability.

• Educate athletes on injury prevention techniques and proper procedures.

• Follow established protocols in the event of injuries and assist with coordinating team travel and game schedules.

• Perform administrative duties, including distributing and maintaining eligibility forms, emergency contact cards, and other required documentation.

• Issue equipment, uniforms, and supplies to players as directed by the Head Coach.

• Maintain accurate inventory and ensure the secure storage of all athletic equipment.

• Monitor the academic progress of team members and report performance updates to the coaching staff and appropriate personnel.

• Support the enforcement of team discipline and conduct policies to maintain a positive team culture and program reputation.

• Assist with the scheduling of practices, facilities, and conference/non-conference competitions.

• Be available and prepared to travel for all away games, as required by the team’s schedule.

• Arrive at home games at least two hours before game time to assist with game day operations.

• Perform other duties as assigned by the Head Coach or Athletic Department leadership.

**COMPETENCIES**:

Ability to stand for extended periods of time. Knowledge of the rules, regulations, strategies, and techniques of the sport. Coaching techniques and skills. Ability to establish and maintain effective working relationships. Oral and written communication skills. Ability to make decisions under pressure.

**SALARY:**

This is a part-time position without insurance benefits; work hours will not exceed 29 per week. Hourly rate is commensurate with education and work experience.

**SPECIAL NOTES:**

It shall be a condition of employment to submit to a background investigation. Offers of employment shall be conditional pending the result of the background investigation.

Federal Law requires ID and eligibility verification prior to employment.

All male U.S. citizens, and male aliens living in the U.S., who are ages 18 through 25, are required to register for the military draft and must present proof of Selective Service Registration upon employment.

Applicants who need special assistance may request assistance by phoning (770)229-3454.

Only those who are interviewed will be notified of the status of the position. Candidates must successfully complete a criminal background investigation and motor vehicle screening.

The Technical College System of Georgia and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all technical college-administered programs, programs financed by the federal government including any Workforce Innovation and Opportunity Act (WIOA) Title I financed programs, educational programs and activities, including admissions, scholarships and loans, student life, and athletics. It also encompasses the recruitment and employment of personnel and contracting for goods and services.