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| **Economics Adjunct Instructor** |
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| **Campus:** | Both and Online |
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| **General Duties:** | Under general supervision, will provide instruction to students at SGTC in the Economics course. Demonstrates the use of appropriate teaching techniques. Demonstrates the use of appropriate testing and grading procedures including proper maintenance of grade books and other appropriate record-keeping required. Demonstrates the effective use of oral and written communication skills. Demonstrates knowledge of current procedures in the field. Follows approved course syllabus. Completes all documentation related to assigned courses in a timely manner and maintains an accurate inventory of all assigned property. Provides direction for students concerning course material. All other duties assigned |
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| **Education Requirements:** | Master's degree from an accredited college or university and 18 graduate semester hours specifically in Economics. |
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| **Minimum Qualifications:** | The candidate must work well in the classroom and in supervising diverse students in a variety of settings. Candidate must possess excellent human relations skills and demonstrate superb verbal and written communication skills. Proficient computer skills, especially in the use of MS Office, particularly Word and Outlook. Must be student-oriented and customer friendly. |
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| **Preferred Qualifications:** | Postsecondary teaching experience preferred. |
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| **Background Requirements** | Candidates must pass a criminal background check and MVR. |
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| **Compensation:** | Commensurate with education and experience |
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| **Benefits:** | All adjunct positions are part-time temporary, less than 25 hours per week, based on student enrollment each term, and do not include benefits or a promise of future full-time employment. |
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| **Reports to:** | Dean of Academic Affairs |
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| **Position Available:** | Spring 2025 Semester |
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| **Application Instructions:** | Please complete our SGTC application on our website [**www.southgatech.edu**](http://www.southgatech.edu) access this by clicking on the link **Careers @ SGTC**. For further assistance call the Human Resources Office at (229) 931-2454 or (229) 931-2450 or by emailing Erika.Carrillo@southgatech.edu or Suzanne.Singletary@southgatech.edu.  |
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| **Notices:** | Pursuant to college policy, a thorough background investigation, including a criminal history check, shall be conducted on all candidates prior to being hired for any position with SGTC. |
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| Position: |  | Job Code: |  |