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| **EMT Adjunct Instructor** |
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| **Campus:** | Cordele |
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| **General Duties:** | Under general supervision, will provide instruction to students at SGTC and in EMT courses; demonstrates the use of appropriate teaching techniques; demonstrates the use of appropriate testing and grading procedures including proper maintenance of grade books and other appropriate record-keeping required; demonstrates the effective use of oral and written communication skills; demonstrates knowledge of current procedures in the EMT field; follows approved course syllabus; completes all documentation related to assigned courses in a timely manner and maintains an accurate inventory of all assigned property; provides direction for students concerning course material; all other duties assigned. |
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| **Education Requirements:** | Level 2 Georgia EMS instructor certification; a BLS instructor, and PALS instructor. |
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| **Minimum Qualifications:** | Three (3) years within the last seven (7) years’ work experience in the field. The candidate must have great interpersonal and communication skills. Proficient in the use of computer applications, highly organized, willing to work a flexible schedule. |
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| **Preferred Qualifications:** | Banner experience; Teaching experience at postsecondary level. |
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| **Physical Demands** | Work is typically performed in a classroom environment with intermittent sitting or walking in various settings and may expose me to contagious or infectious diseases. May require use of protective devices such as masks, gloves, etc. Must frequently lift and carry lightweight objects. Full range of hand and finger motion is required for data entry purposes. The ability to speak clearly is required. The ability to hear and understand at a normal conversational level is required. The ability to distinguish between shades of color.  |
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| **Compensation:** | All adjunct positions are part-time temporary, not to exceed 29 hours per week and/or based on student enrollment each term. |
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| **Benefits:** | Does not include State of GA Benefits or a promise of future full-time employment |
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| **Reports to:** | Dean of Academic Affairs |
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| **Schedule Availability:** | Day and night classes may be available based on scheduling needs. |
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| **Application Deadline:** | Until filled |
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| **Application Instructions:** | Please complete our SGTC application on our website [**www.southgatech.edu**](http://www.southgatech.edu) access this by clicking on the link **Careers @ SGTC**. For further assistance call the Human Resources Office at (229) 931-2454 or (229) 931-2450 or by emailing Erika.Carrillo@southgatech.edu or Suzanne.Singletary@southgatech.edu. |
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| **Notices:** | Pursuant to college policy, a thorough background investigation, including a criminal history check, shall be conducted on all candidates prior to being hired for any position with SGTC. |
| Position Number: | **00216067** | Job Code: | **10318** |