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| **Campus Safety Officer – Part-Time** |
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| **Campus:** | Americus |
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| **General Duties:** | Maintains security and order on a technical college campus. Guards and monitors buildings; Answers alarms and investigates disturbances; Responds to criminal complaints and vehicle and other accidents; Inspects assigned areas for fire or environmental hazards; Monitors and authorizes entrance and departure of employees, visitors, and other persons to guard against and maintain security of premises; Patrols premises to prevent and detect signs of intrusion and ensure security of doors, windows, and gates; Responds to fires, natural disasters or other hazardous events; Warns persons of rule infractions or violations, or evicts violators from premises. Writes reports of daily activities and irregularities; Provides security for events; all other duties assigned. |
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| **Education Requirements:** | High School diploma or GED. |
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| **Minimum Qualifications:** | Ability to differentiate between colors. Ability to work well with others. Excellent written and oral communication skills. Available to work weekends, day, evening, and morning shifts. Valid driver’s license. |
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| **Preferred Qualifications:** | Previous working experience in a safety monitoring environment, law enforcement, or military experience. |
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| **Schedule Requirements:** | Must be willing to work a flexible schedule which may include (7-3; 3-11; and 11-7). Position is not to exceed 25 hrs. per week.  |
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| **Background Requirements:** | Candidates must pass a criminal background check, MVR, and drug screening |
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| **Compensation:** | $15.00 per hour. This is a part-time temporary position, up to 25 hours per week. |
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| **Benefits:** | Does not include State of GA benefits or a promise of future full-time employment.  |
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| **Reports to:** | Chief of Police Department |
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| **Application Deadline:** | Until Filled |
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| **Application Instructions:** | Please complete our SGTC application on our website [**www.southgatech.edu**](http://www.southgatech.edu) access this by clicking on the link **Careers @ SGTC**. For further assistance call the Human Resources Office at (229) 931-2454 or (229) 931-2450 or by emailing Erika.Carrillo@southgatech.edu or Suzanne.Singletary@southgatech.edu.  |
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| **Notices:** | Pursuant to college policy, a thorough background investigation, including a criminal history check, shall be conducted on all candidates prior to being hired for any position with SGTC. |
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| Position Number: | 00144638 | Job Code: | H1701 |