

POSITION ANNOUNCEMENT

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| **POSITION TITLE:** | **Funeral Service Education Instructor** |
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| **POSITION DESCRIPTION:**  The instructor will provide classroom instruction for the Funeral Service Education Program. Under general supervision, the faculty member will establish a classroom environment conducive to student learning and success and perform related duties such as advising students on academic and occupational curricula. In addition, this faculty member is responsible for assessing student learning outcomes and program outcomes; coordinating the program’s recruitment, enrollment, and retention activities; and assisting in the budget process of requesting and maintaining instructional equipment and supplies for classrooms/laboratories. Committee participation and other department, college, and community projects are expected. The faculty member will also participate in professional development activities to enhance skills in various modes of instruction and knowledge of learning. | |
| **MINIMUM QUALIFICATIONS:**   * Master’s degree or higher from a regionally accredited college/ university **or** must earn a master’s degree or higher from a regionally accredited college or university within five years of their initial appointment date. * Must be a graduate of a funeral service education institution accredited by the American Board of Funeral Service Education (ABFSE). * Must hold a valid Georgia Funeral Director’s license. * Must hold a valid Georgia Embalmer’s license. * Three years paid work experience in-field within the past seven years. * Excellent human-relations, interpersonal skills, and strong verbal and written communication skills required. | |
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| **PREFERRED QUALIFICATIONS:**   * Previous postsecondary teaching experience. | |
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| **SALARY/BENEFITS:** | |
| Commensurate with qualifications. Benefits include paid state holidays, annual and sick leave, retirement options, and State of Georgia Flexible Benefits package. | |
| **APPLICATION DEADLINE:**  Open Until Filled | |
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| **TO APPLY:** Please submit an online application using the OTC online job center website. All positions require a pre-employment criminal background investigation, education, and employer/professional reference checks. Some positions may additionally require a motor vehicle record search, credit history check, and/or drug screen. All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration. Copies of all transcripts should be submitted at the time of application for faculty positions. Official transcripts are required upon employment. For more information, please contact the Director for Human Resources at 912.871.1801 or [employment@ogeecheetech.edu](mailto:employment@ogeecheetech.edu).  *The Technical College System of Georgia and its constituent Technical Colleges do not discriminate on the basis of race, color, creed or religion, national or ethnic origin, sex (including pregnancy, sexual orientation, and gender identity), disability, age, political affiliation or belief, genetic information, veteran or military status, marital status, or citizenship status (except in those special circumstances permitted or mandated by law). The following individuals have been designated to handle inquiries regarding the non-discrimination policies: Christy Rikard, Ogeechee Technical College One Joseph E. Kennedy Blvd., Office 198C, Joseph E. Kennedy Building, Statesboro, GA 30458, 912.486.7607, crikard@ogeecheetech.edu and Sabrina Burns, ADA/Section 504 Coordinator, Ogeechee Technical College, One Joseph E. Kennedy Blvd., Office 711, Assessment Center Building, Statesboro, GA 30458, 912.486.7211,* [*sburns@ogeecheetech.edu*](mailto:sburns@ogeecheetech.edu) | |