

POSITION ANNOUNCEMENT(S)



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| **POSITION TITLE:** | **Adjunct Logistics Instructor/Program Coordinator** |
| **POSITION DESCRIPTION:**  Responsible for teaching and program coordination for the Logistics program. Under general supervision, prepare lesson plans and develop program and syllabi, goals and objectives. Evaluate students’ progress in attaining goals and objectives. Advise students, prepare and maintain all required documentation and administrative reports, and provide assistance to the administration through committees and other activities. Ensure safety and security requirements are met in labs/classrooms. Meet with students, staff members, and other educators to discuss students’ instructional programs and other issues. Assist with recruitment, retention, and job placement efforts. Stay abreast of industry trends and related local needs. | |
| **MINIMUM QUALIFICATIONS:**   * Master's Degree in Logistics or a closely related field from a regionally accredited four-year college or university. * Three years experience within the last seven working in warehousing, transportation, and/or overall logistics arena. * Must possess and demonstrate effective communication skills. | |
| **PREFERRED QUALIFICATIONS:**   * Previous teaching experience. | |
| **SALARY/BENEFITS:**  Commensurate with qualifications. Benefits include paid state holidays, annual and sick leave, retirement options, and State of Georgia Flexible Benefits package. | |
| **APPLICATION DEADLINE:**  Open until filled. | |
| **TO APPLY:** Please submit an online application using the OTC online job center website. All positions require a pre-employment criminal background investigation, education, and employer/professional reference checks. Some positions may additionally require a motor vehicle record search, credit history check, and/or drug screen. All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration. Copies of all transcripts should be submitted at the time of application for faculty positions. Official transcripts are required upon employment. For more information, please contact the Director for Human Resources at 912.871.1801 or [employment@ogeecheetech.edu](mailto:employment@ogeecheetech.edu).  The following individuals have been designated to handle inquiries regarding the non-discrimination policies: For Title IX: Christy Rikard, Office: 198C, Phone: 912.486.7607, [crikard@ogeecheetech.edu](mailto:crikard@ogeecheetech.edu). For ADA/Section 504: Sabrina Burns, Disability and Student Support Services Coordinator, Office: 189, Phone: 912.486.7211, [sburns@ogeecheetech.edu](mailto:sburns@ogeecheetech.edu).  *As set forth in its student catalog, Ogeechee Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member or citizenship status (except in those special circumstances permitted or mandated by law).* | |