

POSITION ANNOUNCEMENT



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| **POSITION TITLE:** | **Adjunct English Instructor** |
| **POSITION DESCRIPTION:**Under general supervision, provides instruction to students in associate degree and diploma-level English courses. Demonstrates the effective use of oral and written communication skills and knowledge of current procedures in the English. Develops program and syllabi, goals and objectives. Evaluates students' progress in attaining goals and objectives. Requests and maintains supplies and equipment. Performs related academic duties including, but not limited to, developing course outlines, class presentations, and ensuring compliance with institutional, TCSG, and accreditation standards. Position is employed on an individual academic term basis. |
| **MINIMUM QUALIFICATIONS:*** A Master's degree in English or a Master’s degree with a concentration (18 semester hours) in English from a regionally accredited institution.
* Experience as an instructor/teacher in a secondary or postsecondary setting.
* Excellent human-relations, interpersonal skills, and strong verbal and written communication skills required.
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| **PREFERRED QUALIFICATIONS:*** Postsecondary teaching experience.
* Three years paid work experience in-field within the past seven years.
* Experience with teacher preparation, instruction, instructional methodologies, evaluation and assessment.
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| **SALARY/BENEFITS:**Commensurate with qualifications. Benefits include paid state holidays, annual and sick leave, retirement options, and State of Georgia Flexible Benefits package. |
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| **APPLICATION DEADLINE:** Open Until Filled |
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| **TO APPLY:** Please submit an online application using the OTC online job center website. All positions require a pre-employment criminal background investigation, education, and employer/professional reference checks. Some positions may additionally require a motor vehicle record search, credit history check, and/or drug screen. All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration. Copies of all transcripts should be submitted at the time of application for faculty positions. Official transcripts are required upon employment. For more information, please contact the Director for Human Resources at 912.871.1801 or employment@ogeecheetech.edu.As set forth in its student catalog, Ogeechee Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following individuals have been designated to handle inquiries regarding the nondiscrimination policies: Christy Rikard, Ogeechee Technical College One Joseph E. Kennedy Blvd., Office 191, Joseph E. Kennedy Building, Statesboro, GA 30458, 912.486-7607, crikard@ogeecheetech.edu and Sabrina Burns, ADA/Section 504 Coordinator, Ogeechee Technical College, One Joseph E. Kennedy Blvd., Office 189, Joseph E. Kennedy Building, Statesboro, GA 30458, 912.486.7211, sburns@ogeecheetech.edu |