Custodian
Part Time
Walker County Campus

Job Summary:

Georgia Northwestern Technical College is seeking qualified applicants for the position of Part Time Custodian to be located on the Walker County Campus and may be required to travel to other campuses to meet operational requirements. This position will report to the Maintenance Supervisor. This position is responsible for performing work associated with the custodial daily duties of the facilities and grounds; assisting maintenance with the relocation of fixtures, furniture, equipment; and performing other duties as assigned. The successful candidate must be capable of lifting, pushing, or pulling 50lbs minimum, and in an emergency work evenings or weekends.

Duties/Responsibilities:

- Cleans facilities and maintains proper care of the facilities following established procedures.
- Thoroughly cleans restrooms and fixtures, which may include climbing ladders as well as lifting, pushing, and carrying various items.
- Cleans and maintains care of the floors, which includes stripping and waxing, such as operating a floor-buffing machine, mopping, vacuuming as required; must be able to lift applicable equipment, tools, chemicals, and/or supplies.
- Collects and disposes of trash in proper designated areas as needed.
- Other duties as assigned

Competencies:

- Knowledge of custodial tools and methods
- Knowledge of safety guidelines
- Knowledge of college policies and procedures
- Skill in the use of cleaning tools, chemicals, and supplies

Minimum Qualifications:

Ability to lift heavy objects, at a minimum of fifty (50) pounds. Ability to climb a ladder.

Preferred Qualifications:

Minimum of six (6) months experience performing custodial duties. Basic knowledge of and experience with computers.

Physical Demands:

Must have the ability to lift heavy objects, at a minimum of fifty (50) pounds. Must have the ability to climb a ladder.
If the job involves driving, physical requirements include the ability to operate a vehicle and sit for extended periods.

Salary: $15.00 per hour

Benefits:

If this is a part-time position, no benefits are available. If this is a full-time position, benefits include: 13 paid State holidays, annual and sick leave, a State of Georgia benefits package that includes Health, Dental, Vision, Life, etc. A choice of two retirement systems: Teachers Retirement System of Georgia or the Employee's Retirement System of Georgia based upon position and 401K options**.**

Application Deadline: Open until filled.

Application Process:

All application packets MUST be completed via the GNTC Online Job Center at **www.gntc.edu/about/employment/**. We do not accept resumes, transcripts, etc. in any other format except through the Online Job Center. As a part of the application process, interested candidates will also be required to upload documents such as a resume, work references, contact information, education credentials such as licenses, certifications, and transcripts, if applicable and those applicable will be verified prior to beginning employment. Pursuant to college policy, a thorough background investigation, including a criminal history records check, shall be conducted on all candidates prior to employment. Some positions may require a motor vehicle record search, credit history and drug screen. **No phone calls or emails please**.

A Unit of the Technical College System of Georgia