



**Commercial Truck Driving
Road/Range Instructor
Walker County Campus
Part Time/Evenings**

Job Summary:

Georgia Northwestern Technical College is seeking qualified applicants for the Road/Range Instructor position for the Commercial Truck Driving Program located on the Walker County Campus. This is a part-time position for evening courses.

Duties/Responsibilities:

Under instructor supervision, job duties will include but not limited to:

- Road/Range instruction
- Ensuring commercial truck driving equipment is secure and operable
- Administer tests, as required.
- Requests and maintains supplies and equipment.
- Maintains program certification requirements in the field of instruction.
- Prepare and maintain all required documentation and administrative reports.
- Ensures safety and security requirements are met in training area.
- Assists with recruitment, retention and job placement efforts.
- Other duties as assigned.

Competencies:

- Knowledge of instructional practice and theory.
- Skill to work cooperatively with students, faculty and staff.
- Skill in the preparation and delivery of classroom content.
- Skill to make timely decisions.
- Skill in the operation of computers and job-related software programs.
- Decision making and problem-solving skills.
- Skill in interpersonal relations and in dealing with the public.
- Oral and written communication skills.

Minimum Qualifications:

Current Commercial Driver's License (CDL). Three (3) years paid work experience in-field within the past seven years. Excellent organizational, communication, and interpersonal skills.

*As required by Federal Regulations (49 C.F.R. Part 40 and 49 C.F.R. Part 382) a physical exam and drug screening are required as part of the mandatory background check process.

If hired, you will be included in the random drug and alcohol testing pool as a condition of employment.

Preferred Qualifications:

Certificate in Commercial Truck Driving, or specialized/related training with an emphasis on demonstrated competencies. Post-Secondary Teaching experience, curriculum development, and program recruitment experience in a two-year college environment. Excellent technology and classroom management skills.

Physical Demands:

Work is typically performed on the Driving Range and Road systems. The employee will be exposed to hot and cold temperatures. The employee occasionally lifts or moves objects of a light to medium weight. Full range of hand and finger motion may be utilized for data entry purposes. The physical requirements include the ability to operate a vehicle and sit for extended periods.

Salary:

\$30.66 per hour with a maximum of no more than 29 hours per week. Work is only available during the semester, and excludes any and all holidays/breaks during the semester.

Benefits:

If this is a part-time position, no benefits are available. If this is a full-time position, benefits include: 13 paid State holidays, annual and sick leave, a State of Georgia benefits package that includes Health, Dental, Vision, Life, etc. A choice of two retirement systems: Teachers Retirement System of Georgia or the Employee's Retirement System of Georgia based upon position and 401K options.

Application Deadline: Open until filled.

Application Process: All application packets MUST be completed via the GNTC Online Job Center at www.gntc.edu/about/employment/. We do not accept resumes, transcripts, etc. in any other format except through the Online Job Center. As a part of the application process, interested candidates will also be required to upload documents such as a resume, work reference contact information, and transcripts if applicable. Pursuant to college policy, a thorough background investigation, including a criminal history records check, shall be conducted on all candidates prior to being hired for any position with our college. Some positions may require a motor vehicle record search, credit history and drug screen. **No phone calls or emails please.**

A Unit of the Technical College System of Georgia

Equal Opportunity Employer

A unit of the Technical College System of Georgia, as set forth in its student catalog, GNTC complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, creed or religion, national or ethnic origin, sex (including pregnancy, sexual orientation and gender identity), disability, age, political affiliation or belief, genetic information, veteran or military status, marital status or citizenship status (except in those special circumstances permitted or mandated by law). Title IX and Equity Coordinator: Elizabeth Barksdale, Floyd County Campus, Building I 103, 706-295-6592, ebarksdale@gntc.edu.