## POSITION ANNOUNCEMENT

**POSITION:** Occupational Therapy Assistant Lab Instructor

**POSITION DESCRIPTION**: Part-time position available as Adjunct faculty. Ability to work between the hours of 8-5pm Monday-Thursday. Adjunct faculty responsibilities consist of instruction and evaluation of student practical skills performance in the lab setting.

**NOTE: Adjunct faculty positions are temporary, part time positions of employment appointed on a per academic term basis.**

**MINIMUM QUALIFICATIONS:**

* Current NBCOT certification as an OTR or COTA
* Holds current OT or OTA GA state license or ability to obtain licensure in GA
* Holds Associates degree or higher
* Strong interpersonal and communication skills
* Minimum of 1 year experience as an OTA or OT

**PREFERRED QUALIFICATIONS:**

* 2 years of work experience in Occupational therapy with focus on physical dysfunctions and kinesiology
* Strong background with SOAP note documentation

**SALARY/BENEFITS:** Salary - $38.00 per hour. There are no State Benefits. Please be aware that all Chattahoochee Technical College employees must be paid by DIRECT DEPOSIT unless exempted by the State Accounting Office based on “hardship” evidence provided by the employee.

**APPLICATION PROCEDURE:** APPLY ONLINE ONLY @ [www.chattahoocheetech.edu](http://www.chattahoocheetech.edu) and select “me@Chatt Tech” then “Jobs and Careers at Chatt Tech.” For a complete file, fill out an online application and include three professional references’ contact information on application. Before a candidate is hired, a pre-employment criminal background investigation, motor vehicle records check and employer/professional reference check will be conducted.

Following screening, candidates may be asked to submit further documentation, including official college transcripts.

**RESPONSE DEADLINE:** Opened until filled or set a specific date

**ANTICIPATED EMPLOYMENT DATE:**  Until filled

**EMPLOYMENT POLICY:** *Chattahoochee Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees, diplomas, and certificates. Questions about the accreditation of Chattahoochee Technical College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling*[*(404) 679-4500*](tel:(404)%20679-4500)*, or by using information available on SACSCOC’s website (*[*www.sacscoc.org*](https://nam12.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.sacscoc.org%2F&data=04%7C01%7Csarah.cosby%40chattahoocheetech.edu%7C76f352afebe0445368de08d8eefff055%7C74981b26ccc14e7eafc6720c4c6b0050%7C1%7C0%7C637522130299947630%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=wIuCegd7GHx7DFCY9IsMWfqoNY4jplmkGFCY7aKSvWY%3D&reserved=0)*).*

*As set forth in its student catalog, Chattahoochee Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following person(s) has been designated to handle inquiries regarding the non-discrimination policies: Chattahoochee Technical College Title IX Coordinator, Shanequa “Nickkie” Warrington, Marietta Campus, 980 South Cobb Drive, Building C 1102B, Marietta, GA 30060, 770-975-4023, or* [*SDWarrington@ChattahoocheeTech.edu*](mailto:SDWarrington@ChattahoocheeTech.edu)*, and Chattahoochee Technical College Section 504 Coordinator, Caitlin Barton, 5198 Ross Road, Building A1320, Acworth, GA 30102, (770) 975-4099, or*[*Caitlin.Barton@chattahoocheetech.edu*](mailto:Caitlin.Barton@chattahoocheetech.edu)*.*

***A unit of the Technical College System of Georgia***