**Respiratory Therapy Care Instructor, Chair** (FT)

Albany Technical College seeks a well-qualified, Program Chair/Instructor for the Respiratory Therapy care program. This position will be based on the Dougherty County Campus but may include online delivery and face-to-face labs. The Chair of the Respiratory Therapy Care Program serves as the first-line administrator, providing comprehensive leadership and oversight for all program operations. This role is responsible for planning, implementing, coordinating, supervising, and evaluating the program to ensure alignment with institutional goals and compliance with COARC (Commission on Accreditation for Respiratory Care) regulations. The Chair will uphold academic excellence, maintain accreditation standards, and foster partnerships with stakeholders to enhance student success and workforce readiness.

**Key Responsibilities:**

* Provide strategic leadership for the Respiratory Care Technology Program, including curriculum development, implementation, and coordination with other program requirements.
* Ensure compliance with COARC standards, laws, and regulations; maintain program certification through timely documentation, reporting, and adherence to accreditation processes.
* Manage program resources by preparing budget requests, procuring supplies and equipment, and overseeing inventory maintenance.
* Collaborate with faculty, staff, and employers to align the respiratory therapy curriculum with industry needs and ensure instructional quality.
* Monitor safety and security protocols within training areas to maintain a compliant learning environment.
* Facilitate student success by addressing academic concerns, guiding instructional programs, and supporting recruitment, retention, and job placement initiatives.
* Represent the program at advisory committee meetings, workshops, and conferences to stay informed on industry trends and integrate best practices.
* Prepare and submit administrative reports, accreditation materials, and program evaluations to meet institutional and regulatory requirements.
* Engage in professional development to enhance leadership capabilities and program outcomes.
* Strengthening community and employer partnerships to advance program visibility, graduate employability, and adherence to workforce standards.

**Minimum Qualifications:** The applicant MUST meet specific educational, professional, and administrative qualifications. The individual must hold at least a bachelor’s degree and must be a Registered Respiratory Therapist (RRT). A valid RRT credential from the National Board for Respiratory Care (NBRC) is required, along with a state license if mandated by the state of Georgia. Additionally, the applicant must have a minimum of four years of full-time experience as an RRT, including at least two years of clinical respiratory care experience.

**Preferred Qualifications:** Preference will be given to applicants who possess a master’s degree, two years of teaching experience in an accredited respiratory care program (didactic, lab, or clinical instruction), and experience in curriculum development, program assessment, and accreditation processes. Additional preference will be given to those with post-secondary teaching experience, including both traditional classroom and online instruction.

**Physical Demands: Work** is typically performed in a classroom with intermittent sitting or walking in various settings. The employee occasionally lifts or moves objects of a light to medium weight. Hand and finger motion may be required for data entry purposes.

**Salary/Benefits:** Salary is commensurate with education and work experience. Benefits include paid state holidays, annual and sick leave, and the State of Georgia Flexible Benefits package.

**Application Deadline: For best consideration, please submit your application by May 15, 2025.** The position will remain open until filled.All applications packets MUST be completed via the Online Job Center at <https://www.easyhrweb.com/JC_Albany/JobListings/JobListings.aspx> . As a part of the application process, interested candidates will be required to upload other documents including a resume, cover letter and unofficial transcripts (see job center listing for more details). This posting will be removed from the Online Job Center once the position has been filled. For more information regarding this position or application instructions, please contact the Human Resources Office at 229-430-1702. All positions require a pre-employment criminal background investigation, education, and employer/professional reference checks. Some positions may additionally require a motor vehicle record search, credit history check, fingerprinting, and/or drug screen. All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration. Copies of all transcripts should be submitted at the time of application. Official transcripts are required upon employment. Albany Technical College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, or citizenship status (except those special circumstances permitted or mandated by law.

***Note: Due to the volume of applications received, we are unable to personally contact each applicant.***

***If we are interested in scheduling an interview, a representative from our college will contact you***

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| **Title IX Coordinator:**  Trenna Marshall, HR Coordinator  1704 South Slappey Blvd.  Albany, GA 31701  229.430.3619 | **Equal Opportunity Officer:**  Lola K. Edwards-Director of Human Resources  1704 South Slappey Blvd.  Albany, GA 31701  229.430.1702 | **Section 504 Coordinator:**  Regina Watts, Special Needs Coordinator,  1704 South Slappey Blvd.  Albany, GA 31701  229.430.2854 |