

**Peer Mentor (PT)**

Albany Technical College seeks a well-qualified, highly motivated individual to fill the position of Peer Mentor for the Predominately Black Institution (PBI) **Teaching Empowering African American Males to Succeed (T.E.A.A.M.S) grant**. He/she will report directly to the Project Director and be responsible for mentoring students, referring students to TEAAMS staff for academic advising and providing guidance on any necessary student support services. This position will work directly with students and assist (T.E.A.A.M.S) staff when needed. The Peer Mentor should have strong interpersonal and communication skills, and be able to work with diverse populations. He/she should have an excellent level of responsibility, reliability and punctuality and exert appropriate and professional behavior.

**Minimum Qualifications**: The candidate MUST have completed two (2) semesters as a Mentee with the TEAAMS project \*AND\* have a 2.75 GPA, be recommended by a full time ATC Faculty or Staff, Mentor or Community Partner \*AND\* be currently enrolled or registered as a TEAMMS student with at least twelve (12) credits.

**Physical Demands:** Work may be performed in a office with intermittent sitting or walking in various settings. The employee may occasionally lift or move objects of light to medium weight. Hand and finger motion may be required for data entry purposes.

**Salary:**  $10.00 per hour, not to exceed ten (10) hours per week for a total of twenty eight (28) weeks during the academic year.

**Application Deadline:** All application packets MUST be completed via the Online Job Center at <https://www.easyhrweb.com/JC_Albany/JobListings/JobListings.aspx>

please click on Albany Tech Employment. As a part of the application process, interested candidates shall be required to upload other documents including: a cover letter addressing qualifications, and a resume with complete work history including the names, addresses and phone numbers of professional (work-related) references, copies of unofficial transcripts from colleges/universities and any related training certificates (see job center listing for more details). Incomplete submissions will not be considered. For more information regarding this position or application instructions, please contact the Human Resources Office at 229-430-1702. All positions require a pre-employment criminal background investigation, education, and employer/professional reference checks. Some positions may additionally require a motor vehicle record search, credit history check, and/or drug screen. All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration.



Copies of all transcripts should be submitted at the time of application. Official transcripts are required upon employment. Albany Technical College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, or citizenship status (except those special circumstances permitted or mandated by law).

***Note: Due to the volume of applications received, we are unable to personally contact each applicant.***

***If we are interested in scheduling an interview, a representative from our college will contact you.***

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| **Title IX Coordinator:**  Kathy Skates Vice President of Administration  1704 South Slappey Blvd.  Albany, GA 31701  229.430.3524 | **Equal Opportunity Officer:**  Lola K. Edwards, Office of Human Resources  1704 South Slappey Blvd.  Albany, GA 31701  229.430.1702 | **Section 504 Coordinator:**  Regina Watts, Special Needs Coordinator  1704 South Slappey Blvd.  Albany, GA 31701  229.430.2854 |