**Maintenance Technician** (FT)

Albany Technical College seeks a full-time Maintenance Technician. Under general supervision of the Maintenance Supervisor, the Maintenance Technician is responsible for performing skilled and semi-skilled work associated with the maintenance and repair of the college’s facilities and grounds. The Maintenance Technician’s duties include installation, maintenance, and repair of electrical systems and associated hardware, HVAC maintenance and repair, plumbing equipment installation and repair, and assists with carpentry and renovation projects as assigned. He/she will also maintain fire alarm, sprinkler and security equipment, participate in the repair and maintenance of college equipment and vehicles, and maintain required record and logs. The Maintenance Technician will coordinate his/her work as directed by supervisor, respond to emergency requests for repairs and other duties as assigned. He/she should have good oral and written communication skills.

**Competencies:** The Maintenance Technician must have knowledge of facilities maintenance best practices and knowledge of tools, equipment and materials needed for the assigned work. He/she must have knowledge of various trade disciplines such as electrical, plumbing, HVAC, construction, etc. He/she must possess the skills in the operation of computers and job related software and skilled in oral and written communication. The Maintenance Technician must have the ability to read, interpret and apply construction plans, specifications and blueprints. He/she must have the ability to lift, push and carry heavy items.

**Minimum Qualifications:**  The candidate MUST possess a High School Diploma or equivalent \*AND\* have one (1) year of experience in a skilled trade or building maintenance.

**Preferred Qualifications:** The candidate should have three (3) years of experience in a skilled trade or building maintenance. The candidate should possess strong plumbing skills and mechanical abilities. He/she must have the ability to climb ladders of different heights to access equipment, be in good physical condition and strength, and be able to perform manual labor.

**Physical Demands:** Must be able to lift and/or move up to 50 pounds, and be able to stoop, keel, crouch or crawl as required to complete tasks.

**Salary/Benefits:** Salary is commensurate with education and work experience. Benefits include paid state holidays, annual sick leave, and the State of Georgia Flexible Benefits package.

**Application Deadline:**  The position will remain open until filled.All applications packets MUST be completed via the Online Job Center at <https://www.easyhrweb.com/JC_Albany/JobListings/JobListings.aspx> . As a part of the application process, interested candidates will be required to upload other documents including a resume, cover letter and unofficial transcripts (see job center listing for more details). This posting will be removed from the Online Job Center once the position has been filled. For more information regarding this position or application instructions, please contact the Human Resources Office at 229-430-1702. All positions require a pre-employment criminal background investigation, education, and employer/professional reference checks. Some positions may additionally require a motor vehicle record search, credit history check, fingerprinting, and/or drug screen. All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration. Copies of all transcripts should be submitted at the time of application. Official transcripts are required upon employment. Albany Technical College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, or citizenship status (except those special circumstances permitted or mandated by law).

***Note: Due to the volume of applications received, we are unable to personally contact each applicant.***

 ***If we are interested in scheduling an interview, a representative from our college will contact you.***

|  |  |  |
| --- | --- | --- |
| **Title IX Coordinator:**Kathy Skates, Vice President of Administration 1704 South Slappey Blvd.Albany, GA 31701229.430.3524 | **Equal Opportunity Officer:**Lola K. Edwards, Office of Human Resources1704 South Slappey Blvd.Albany, GA 31701229.430.1702 | **Section 504 Coordinator:**Regina Watts, Special Needs Coordinator1704 South Slappey Blvd.Albany, GA 31701229.430.2854 |