



POSITION ANNOUNCEMENT

ABOUT AUGUSTA TECHNICAL COLLEGE

Augusta Technical College, a unit of the Technical College System of Georgia, is a two-year college located in Augusta, Georgia. Since its opening in 1961, Augusta Technical College remains dedicated to promoting the educational, economic, and community development in its service area (Burke, Columbia, Lincoln, McDuffie, and Richmond Counties). The college offers over 100 academic programs in high-demand areas such as Allied Health Sciences & Nursing, Business, Public & Professional Services, Cyber, Digital and Engineering Technologies accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). The college also offers adult education/GED, ESL, and continuing education programs through the Division of Economic Development.

ABOUT AUGUSTA, GEORGIA

Augusta, GA is a regional center for medicine, biotechnology, and cyber security. Located near the Georgia/South Carolina border (Central Savannah River Area), the area holds many accolades: Most Neighborly City in America, Best Cities to Start a Business, and a Top Ten Places in the South to Hire Vets. The area is internationally known for the PGA's Master's Tournament held at the Augusta National Golf Club and being the home of James Brown; while also bolstering the Augusta Riverwalk, Savannah Rapids Pavilion, Evans Towne Center Park, and home of the US Army Cyber Center of Excellence at Fort Gordon.

ABOUT THE POSITION

Job Title: Campus Police Officer

Job Code: 07427

Campus Location: All Campuses

Salary: Commensurate with education and work experience.

JOB SUMMARY

The Campus Police Officer performs a full-range of assigned law enforcement duties to maintain security and order on a technical college campus.

MAJOR DUTIES

Guards and monitors buildings. Apprehends criminal suspects and turns over to local jurisdiction for booking. Monitors and authorizes entrance and departure of employees, visitors, and other persons to guard against and maintain security of premises. Patrols premises to detect signs of intrusion and ensure security of doors, windows, and gates. Responds to ill persons, hazardous events, or any other calls for service. Warns persons of rule infractions or violations, and apprehends or evicts violators from premises. Writes reports of daily activities or irregularities. Secures buildings when necessary. Coordinates disaster response or crisis management activities such as opening shelters, special needs programs and evacuation. Conducts night-time disaster drills. Directs traffic during special events and provides security for events. Other duties as assigned. Maintains P.O.S.T certification.

COMPETENCIES

Knowledge of state local laws. Must be willing to work a flexible schedule, including weekends and evenings. Must demonstrate effective communication skills.

MINIMUM QUALIFICATIONS

High School Diploma or equivalent is required. GA P.O.S.T certification is required and must be current; with no deficient training years. A minimum of two years law enforcement (road patrol) experience.

PREFERRED QUALIFICATIONS

An Associate Degree is preferred.

APPLICATION DEADLINE: The position will remain open until filled. All applications packets MUST be completed via the Online Job Center at [JobCenter \(easyhrweb.com\)](http://JobCenter.easyhrweb.com). As a part of the application process, interested candidates will be required to upload other documents including a resume, cover letter and unofficial transcripts (see job center listing for more details). This posting will be removed from the Online Job Center once the position has been filled. All positions require a pre-employment criminal background investigation, education, and employer/professional reference checks. Some positions may additionally require a motor vehicle record search, credit history check, fingerprinting, and/or drug screen. All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration. Copies of all transcripts should be submitted at the time of application. Official transcripts are required upon employment. **Note: Due to the volume of applications received, we are unable to personally contact each applicant. If we are interested in scheduling an interview, a representative from our college will contact you.**

A Unit of the Technical College System of Georgia

Equal Employment Opportunity Statement

The Technical College System of Georgia and its constituent Technical Colleges do not discriminate based on race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all technical college-administered programs, programs financed by the federal government including any Workforce Innovation and Opportunity Act (WIOA) Title I financed programs, educational programs and activities, including admissions, scholarships and loans, student life, and athletics. It also encompasses the recruitment and employment of personnel and contracting for goods and services.

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